

SCHOOL PLACEMENT PANEL

MINUTES

5 JUNE 2013

- Chairman:** * Councillor Mrs Camilla Bath
- Councillors:** * Raj Ray
- Co-optees:** * Ms G Caroli – Grimsdyke School
* Mr E Lumley – Park High School

* Denotes Member present

330. Attendance by Reserve Members

RESOLVED: To note that there were no Reserve Members in attendance at this meeting.

331. Declarations of Interest

RESOLVED: To note that the following interests were declared:

Agenda Item 8 – Admission to County Schools

Councillor Camilla Bath declared a non-pecuniary interest in that she was a governor of Whitchurch First and Nursery School, St George's RC Primary School and Harrow High Academy. She would remain in the room for the consideration of any cases relating to these schools.

Councillor Raj Ray declared a non-pecuniary interest in that he was a governor of Heathland Primary School and Shaftesbury High School. He would remain in the room for the consideration of any cases relating to these schools.

Ms G Caroli, Headteacher of Grimsdyke School, declared a disclosable pecuniary interest in relation to case P420. She would leave the room during the consideration of this case, as it related to Grimsdyke School.

332. Appointment of Vice-Chairman

RESOLVED: That Councillor Raj Ray be appointed Vice-Chairman for the Municipal Year 2013/14.

333. Minutes

RESOLVED: That the minutes of the meeting held on 15 May 2013 be taken as read and signed as a correct record.

334. Public Questions, Petitions and Deputations

RESOLVED: To note that no public questions were put, or petitions or deputations received at this meeting.

335. Any Other Business

Timing and Frequency of Future Meetings of the School Placement Panel

The Chair proposed a discussion on the options open to the Panel to change the timing of future meetings of the Panel, and asked the headteacher representatives for their views on the optimum timing which would have the least impact on their working day.

The School Admissions Manager also raised the possibility of reducing the frequency of meetings to three or four weekly intervals, instead of every two weeks as at present. She also suggested that meetings remained on a Wednesday, as schools were now used to the schedule for reporting. The secondary headteacher representative commented that afternoons or an earlier start would have less impact on the working day for the headteacher representatives, but added that there was a regular secondary headteacher meeting every other Wednesday afternoon.

Panel Members considered whether a move to four weekly meetings would double the workload at the meeting, but acknowledged that there would be advantages in that it would give the Admissions Service more time to resolve applications in the interim period, as well as allowing themes and patterns to emerge which could be addressed in a more strategic way.

Panel Members agreed that the remaining meetings in the 2012-13 school year would start at 10.00 am and not 10.30 am. The secondary headteacher representative requested that any change to the frequency of meetings was agreed by the start of the school year so that they could plan for them. The Chair proposed that the frequency of meetings be reviewed at the end of this term, with a view to reducing the frequency to monthly meetings from September 2013 onwards.

RESOLVED: That

- (1) future meetings of the School Placement Panel will start at 10.00 am, and not 10.30 am;
- (2) the frequency of meetings will be reviewed at the end of the school summer term with a view to reducing the frequency to monthly meetings from September 2013.

336. Exclusion of the Press and Public

RESOLVED: That, in accordance with Part I of Schedule 12A to the Local Government Act 1972, the press and public be excluded from the meeting for the following item for the reason set out below:

<u>Item</u>	<u>Title</u>	<u>Reason</u>
8.	Admission to County Schools	Information under paragraph 1 (contains information relating to any individual).

337. Admission to County Schools

In accordance with the Local Government (Access to Information) Act 1985, cases P483-P515 were admitted late to the agenda to allow the Panel to allocate an appropriate place to the applicants.

On 5 June 2013 there were 30 children for whom admissions staff could make no reasonable offer of a school place. The School Placement Panel was requested to recommend to the Corporate Director of Children and Families to authorise the admission of these pupils to a school where no places existed in the relevant year group.

Resolved to RECOMMEND: (to the Corporate Director of Children and Families)

That offers of admission to schools be made as follows:

<u>Reference</u>	<u>Year Group</u>	<u>Admitting School</u>
P482	Reception	Elmgrove Primary and Nursery School
P483	Reception	Stanburn First School
P484	Reception	St Bernadette's Catholic Primary School
P485	Reception	Priestmead Primary School and Nursery
P486	Reception	Elmgrove Primary and Nursery School
P487	Reception	Stag Lane Infant and Nursery School
P488	Reception	Whitchurch First School and Nursery
P489	Reception	Stanburn First School

P490	Reception	Weald Infant and Nursery School
P491	Reception	Whitefriars Community School
P493	Reception	Vaughan Primary School
P495	1	Whitchurch First School and Nursery
P496	1	Stag Lane Infant and Nursery School
P497	Reception	Heathland School
P499	1	Norbury School
P500	2	Norbury School
P501	2	Roxeth Primary School
P502	2	Longfield Primary School
P503	2	Belmont Primary School
P504	2	Camrose Primary School and Nursery
P505	2	Whitchurch First School and Nursery
P506	3	Whitchurch Junior School
P507	3	Camrose Primary School and Nursery
P508	3	Stanburn Junior School
P509	3	Pinner Park Junior school
P510	3	Cedars Manor School
P512	4	Stanburn Junior School
P513	4	Vaughan Primary School
P514	6	Vaughan Primary school
P515	4	Longfield Primary School

(Note: The meeting, having commenced at 10.35 am, closed at 12.00 pm).

(Signed) COUNCILLOR MRS CAMILLA BATH
Chairman